



# GILLINGHAM & SHAFTESBURY SHOW

**19 AUG 2020**

# CRAFT MARQUEE APPLICATION FORM

**Application Form Closing Date: 1<sup>st</sup> April 2020**

Applicants will be informed by April 15<sup>th</sup> if their application was successful.

## CONTACT DETAILS (please print in block capitals)

Name of company or individual:

Contact name:

Address:

Post Code:

Telephone:

Mobile:

Email:

Website:

Type of stand	Price	Size required	Total cost
<b>CRAFT MARQUEE</b> Restricted to exhibitors who make of finish products and who can demonstrate	3m frontage x 3m depth @ £66.00	_____m frontage x 3m depth	
	Additional space @ £27 per metre		
	Surcharge for site either side of main door £15.00		
<b>CRAFT MARQUEE</b> Electric supply	Electric Supply 3kw plug 13amp socket £85 5kw twin 13 amp sockets £118		
<b>Extra passes</b> (2 passes included in cost of stand)	£10.00		

**PAYMENT – An invoice will be issued if your application is accepted in April**

	Please	Total Cost	
	Tick	VAT @ 20%	
	Box	Total payable	

Stand set up – we intend to set up the stand on TUESDAY / WEDNESDAY MORNING

*Please circle*

**GDPR - DATA PROTECTION - CATALOGUE DETAILS** (the details shown below will be published in the Show Programme, Catalogue & displayed on the Show Website. By completing this section you agree to the publication. IF you DO NOT want your details published please cross through the box below)

Company name

Website OR Email address

Phone Number

Description of goods or services that you will be exhibiting (**max 15 words**)

## RISK ASSESSMENT FORM

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR APPLICATION

Please consider what risks there are to those building the stand and to your staff and members of the public on Showday. Outline the steps that you propose to take to minimise these risks. Copy this page if more space is required. Alternatively you can send details of your existing Health & Safety arrangements relevant to exhibiting at Shows

Hazard	Persons at Risk	Controls to minimise risk

### FIRE ASSESSMENT

**A FIRE EXTINGUISHER MUST BE PROVIDED AND A FIRE ASSESSMENT UNDERTAKEN BY ALL EXHIBITORS**

<b>Liquefied Petroleum Gas</b> (LPG) on site <b>YES/NO</b>		
Are you service hot food or drinks either for sale or hospitality? <b>YES/NO</b>		
Will you be using a generator <b>YES/NO</b>		

### CONTACT DETAILS of person completing this assessment

Name of Company or responsible individual

Address

Signed

Print name

Date

**PUBLIC LIABILITY INSURANCE** all exhibitors must provide a copy of their certificate with this application, if the policy is due for renewal before the Showday, please also forward copy of new document as soon as available

Insurer

Expiry date

Policy No:

Show Office use - Copy received

There will be \_\_\_\_\_ persons on site staying on the stand/in the camping area on Sun / Mon / Tues / Wed

**I have read and understood the rules & conditions and hereby undertake on behalf of myself/ourselves and on behalf of all persons in my/our employ to abide by the rules and conditions**

Signed \_\_\_\_\_ Print name \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Gillingham & Shaftesbury Agricultural Society

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